



BOARDING APPLICATION FORM

FORM S-10

Student Reference No. _____

Date of Application _____

Year of Admission _____

Expected Year Group _____

Boarding Type ☐ Full Boarding ☐ Weekday Boarding

Preferred Chalet ☐ 2 per unit ☐ 3 per unit

Please attach
passport-sized
colour photograph

SECTION 1 : STUDENT INFORMATION

Full Name (as per IC) _____

Date of Birth (dd/mm/yy) _____ Birth Cert/IC/Passport No. _____

Gender ☐ Male ☐ Female Nationality _____

Type of Visa _____ Ethnicity/Race _____

Residential Address _____

SECTION 2 : DETAILS OF PARENTS/GUARDIANS

PARENT/LEGAL GUARDIAN 1

Full Name (as per IC) _____

Nationality _____ Passport/IC No. _____

Relationship to Student _____ Email Address _____

Phone No. (Mobile) _____ Phone No. (Home) _____

Company Name _____ Occupation _____

Company Address _____

PARENT/LEGAL GUARDIAN 2

Full Name (as per IC) _____

Nationality _____ Passport/IC No. _____

Relationship to Student _____ Email Address _____

Phone No. (Mobile) _____ Phone No. (Home) _____

Company Name _____ Occupation _____

Company Address _____

EMERGENCY CONTACT

Full Name _____

Relationship to Student _____ Email Address _____

Phone No. (Mobile) _____ Phone No. (Home) _____

SECTION 3 : HEALTH HISTORY AND SPECIAL NEEDS

Please indicate if your child has any past medical conditions (please attach with Doctor's letter).

Medical Condition _____

Medication & Dosages _____

Please indicate if your child has any special needs that we should know about.

SECTION 4: BOARDING INFORMATION

		SEMESTER 1	SEMESTER 2
Deposit		RM 1000	-
Boarding Fee	2 beds per unit	RM 5,000	RM 5,000
	3 beds per unit	RM 4,500	RM 4,500
Meals		RM 1,900	RM 1,900

- Boarding Fees **includes** utility bills (water and electricity). Payable per semester or per annum.
- Boarding Fees **excludes** boarding during Mid-term, Mid-Year and Year-End school holidays. Boarding during school holidays are charged at **RM100/day**.
- There will be two house wardens (male and female) appointed to look after the students in boarding. Wardens will be staying within the boarding facilities.
- Meals served:
 - Weekdays: Two (2) meals per day (breakfast and dinner)
 - Weekends: Four (4) meals per day (breakfast, lunch, tea and dinner)

SECTION 5: TERMS AND CONDITIONS

The terms and conditions listed here is not a comprehensive listing of Rules and Regulations for boarding residents. Residents are required to read and agree to abide by the House Rules, which is provided with this Boarding Application Form, and submit their acknowledgement upon submission of the Boarding Application Form.

SEMESTER TENANCY

- The minimum tenancy is for a period of one (1) semester based on Academic Start and End Date. Residents are required to pay rental on a semester basis, at least one week prior to check-in. Failure to comply will result in automatic cancellation of the Boarding Application and the RM 500 Boarding Application Fee forfeited.
- The rental is inclusive of water and electricity with a cap of RM 500 per unit. Any amount exceeding this cap will be equally divided and charged among the residents of the unit.
- United reserves the right to revise the current rates from time to time by giving one month's advance notice.

CHECK-IN

- Students may check in during office hours:
Monday to Friday: 8.00a.m. to 6.00p.m.
Saturday 8.00a.m. to 12.00 p.m.
- In the event a student wishes to check-in on a day/time other than the above, a formal written notice must be submitted to the admission office seven (7) days before the expected arrival to facilitate the necessary arrangements.

- United is not obliged to provide accommodation prior to the specified check-in date. Students arriving prior to the specified check-in date without formal notice does so at their own risk, and will not be allowed to check-in at their designated residences.

CHECK-OUT

- Residents are required to remove all belongings and vacate the unit by 12.00p.m. on the specified check-out date.
- United reserves the right to remove all belongings if the above is not complied with, and shall not be responsible for any loss or damage sustained as a result.

REFUND OF DEPOSIT

- The deposit refund/disbursement will be processed on submission of the prescribed 'Withdrawal Form for Refund of Deposit', which is obtainable from the administration office.
- The deposit refund/disbursement can only be processed after the unit has been vacated; the Keys returned, and all other monies due to United are settled.
- Refund/disbursement of deposit will take approximately 4 weeks processing time. The refund can be collected personally from the administration office. Residents may request for delivery by mail, at their own risk.

Parent/Guardian Declaration

I, the undersigned, hereby represent that I have the legal authority to register the child. I agree to the above Terms and Conditions. I declare the information that I have provided on this form is complete and accurate. I will notify United of any changes to the information on this form.

Signature _____

Name _____

Relationship to Student _____

Date _____