



Student Ref. No.

FORM S-01

Please attach  
passport-sized  
colour photograph

# STUDENT APPLICATION FORM

Date of Application	/ /	Year of Admission	
Is the Student a Malaysian?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Expected Year Group	Year
Campus	<input type="checkbox"/> Batu Pahat		

## SECTION 1 : STUDENT INFORMATION

Full Name (as per IC)			
Date of Birth (dd/mm/yy)	/ /	Birth Cert/IC /Passport No.	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Nationality	
Type of Visa		Ethnicity/Race	
Residential Address			

## SECTION 2 : DETAILS OF PARENTS/GUARDIANS

### PARENT/LEGAL GUARDIAN 1

Full Name (as per IC)				
Nationality		Passport/IC No.		
Relationship to Student		Email Address		
Phone No. (Mobile)		Phone No. (Home)		Phone No. (Work)
Company Name		Occupation		
Company Address				

### PARENT/LEGAL GUARDIAN 2

Full Name (as per IC)				
Nationality		Passport/IC No.		
Relationship to Student		Email Address		
Phone No. (Mobile)		Phone No. (Home)		Phone No. (Work)
Company Name		Occupation		
Company Address				

### ADDITIONAL INFORMATION

Parents' Marital Status ☐ Married ☐ Separated ☐ Divorced ☐ Widowed ☐ Other \_\_\_\_\_

During the academic year, with whom will the student be living? ☐ Father and Mother ☐ Father ☐ Mother ☐ Guardian

Please provide full details of the adult guardian with whom the student will be living.

### SECTION 3 : EDUCATION

	Name of School	Country	Highest Level Completed	Year Completed
Kindergarten				
Primary School				
Secondary School				

#### LANGUAGE PROFICIENCY

Main Language Spoken at Home	
Other Spoken/Written Languages	

English Proficiency ☐ Beginner ☐ Intermediate ☐ Advanced

Mandarin Proficiency ☐ Beginner ☐ Intermediate ☐ Advanced

Malay Proficiency ☐ Beginner ☐ Intermediate ☐ Advanced

Please list your child's unique skills, talents, achievements or interests (e.g. musical instrument, sports, arts, ICT, etc.)

--

Has your child ever been involved in serious disciplinary action such as suspension or expulsion? ☐ Yes ☐ No

If yes, please explain:

--

### SECTION 4 : HEALTH HISTORY AND SPECIAL NEEDS

Please indicate if your child has been diagnosed/is suspected of any of the following:

Autism ☐ Yes ☐ No

ADD ☐ Yes ☐ No

Extreme Hyperactivity ☐ Yes ☐ No

Dyslexia ☐ Yes, high functioning ☐ Yes, low functioning ☐ No

Others, please specify:

--

Please indicate if your child has any past medical conditions (please attach with Doctor's letter).

Medical Condition

--

Medication & Dosages

--

Please indicate if your child has any physical disabilities, learning difficulties or psychological needs that we should know about.

--

### SECTION 5 : DETAILS OF SIBLINGS

No.	Name of Sibling	Gender	Date of Birth	School	Year Group
1.					
2.					
3.					
4.					
5.					

## SECTION 6: OTHER INFORMATION

List some of the co-curricular or extra-curricular activities in which you would like your child to participate at United International School.

Why did you select United International School for your child/children?

How did you learn about United International School?

☐ Friend ☐ Work ☐ Website ☐ Social Media ☐ Others (please specify)

If you learned about us through your friend, please provide his/her details so that we can thank him/her.

Friend's Name

Friend's Mobile Number

Will you require bus transport to and from United International School?

☐ Yes ☐ No ☐ Unsure

If yes, what area would you require the bus service?

## SECTION 7: PARENT/GUARDIAN DECLARATION

**In making this application, I/we undertake and agree:**

1. to pay an application fee with this application form.
2. to provide all the necessary documents as requested by United.
3. to read the terms and conditions governing the admission to United.
4. that should the student be offered a place at United, to pay a non-refundable registration fee, a refundable deposit, annual fees, and other fees as required.
5. to pay the semester fees and other fees, invoiced every semester or every quarter, on or before the payment due date. United reserves the right to impose a late payment charge of 5% per annum on all outstanding fees which have not been paid before the payment due date. United reserves the right to refuse entry to any student and/or treat this contract as terminated without prior notice to the Parents/Guardians for non-payment of fees.
6. that outstanding fees must be settled in full before the student's last day at United.
7. that the deposit will be refunded, without any interest, after the end of the semester provided a written notice is given on or before the first day of term, that the student is leaving United at the end of the term. Failure to do so may result in the forfeiture of the refundable deposit.
8. that the deposit will be refunded in full provided all fees have been fully paid and the student has not caused any damages to the building, facilities or United assets.
9. to provide valid reasons in the notice of withdrawal from United and to attend a session of 'exit interview'.
10. that all withdrawals are subject to administrative charges of RM100 per student.
11. that for any withdrawal before the commencement of the semester, fees paid will be refunded. However, if the student withdraws after the term commences, the fees paid will not be refunded.
12. to disclose to United accurate and up to date information regarding any special or individual needs of the Student (including but not limited to any medical, physical, learning or psychological needs, medical conditions or health care requirements) which may impinge upon the Student's educational progress or ability to participate as a member of the United community, or require the provision of additional resources, facilities or support.
13. to notify United immediately if any special or individual needs of the Student change (including if any new needs arise), including if any change occurs prior to the commencement of the student at United.
14. to provide United with copies of all medical reports and developmental assessments, such as reports from paediatricians, psychologists, speech therapists, occupational therapists, or other professionals, pertaining to the Student's special or individual needs or development on an ongoing basis.
15. that any failure to fully and accurately disclose any material matter, either in the Student Application Form or subsequently in writing that such action constitutes a fundamental breach of this Agreement and United may terminate the enrolment of the Student.
16. that the enrolment of the Student at United is not a representation that United is able to meet the existing, future, or potential special or individual needs of the Student. United may terminate the enrolment of the Student if United is unable to provide the resources, facilities or support to meet the special or individual needs of the Student with reasonable adjustments, or where reasonable adjustments required would impose unjustifiable hardship on United.
17. that I/We consent for the personal data of the student and myself/ourselves, and I have obtained the consent of the other parent (if applicable) for his/her personal data to be provided to United to disclose to the members of the United Group of Companies, and for United and the members of United Group of Companies to collect, record, hold, use and store it as they may require.
18. that United reserves the right to discipline, suspend or dismiss any student whose lack of academic progress or whose behaviour is considered by The Principal or the Head to be unacceptable or an embarrassment to United. When any student is suspended or dismissed, United shall retain by way of liquidated damages any fees paid with respect to the student, and the Parents/Legal Guardians shall forfeit all entitlement to any fees paid with respect to the student.
19. that United and the members of United Group of Companies reserve the full right to use the names, photographs, images and video recordings taken before, during and after the student's graduation/departure from United for purposes of advertising and/or publicity without any prior notice to the Parents/Legal Guardians, and the Parents/Legal Guardians shall not be entitled to claim ownership or compensation for the materials or the use of thereof by United.

### Indemnity

1. I/We hereby indemnify United, members of United Group of Companies, its officers and employees against any and all claims arising from any personal injury, death, loss or damage to property of any kind whatsoever which may occur whilst the student is participating in any activity, or while on United property, or while traveling to or from United premises.
2. I/We understand that students taking part in any of United events do so at their own risk and the students or Parents/Legal Guardians agree to indemnify United and the members of United Group of Companies against any claims as the result of any act or omission of the students.
3. I/We understand and agree that in an event of an emergency, United will make every effort to contact the Parents/Legal Guardians. However, if this is not possible, the student will be taken to either his/her family doctor (if known) or to a suitable hospital, approved by United, for treatment. Parents/Legal Guardians will reimburse United for any expenses/payment incurred to the hospital/clinic concerned.

### Parent/Guardian Declaration

I, the undersigned, hereby represent that I have the legal authority to register the child. I declare the information that I have provided on this form is complete and accurate. I will notify United of any changes to the information on this form.

Signature

Name

Relationship to Student

Date

## APPLICATION PROCESS

United offers educational opportunities to eligible students who identify with the vision and mission. Prospective students must submit a complete application form and all required documents before their application can progress to the next stage of the admissions process.

### Important Note:

Any special social, medical, dietary, psychological or educational needs must be noted, with supporting information or documentation attached. Please refer to Section 7 in reference to the withholding of any additional material information during the time of the application.

### Admissions Process:

1. Complete the Student Application Form and prepare all the required documents (checklist below).
2. Parents/Legal Guardians will be notified once the student's complete documents have been received and evaluated.
3. After an initial review of the application, the student will be invited to undertake admissions tests and may be asked to attend an interview.
4. The Admissions Committee will review the student's complete application and assessment results before making a decision about acceptance to United.
5. Parents/Legal Guardians will be advised of the decision, whether the student is accepted unconditionally, accepted on a conditional basis, accepted but placed on a waiting list, or not accepted.
6. Parents/Guardians will have a limited period in which to accept the offer.
7. Invoices for fees will be sent to Parents/Legal Guardians. Upon the receipt of fees, the student's enrolment will be confirmed.

### Documents Checklist:

- ☐ A copy of the student's birth certificate or identity card (IC)
- ☐ A copy of the student's passport and visa (if relevant)
- ☐ A copy of parents'/legal guardians' identity card (IC) or passport
- ☐ A copy of parents' /legal guardians' visa (if relevant)
- ☐ A copy of parents'/legal guardians' work permit (if relevant)
- ☐ A copy of previous school report
- ☐ A copy of student's medical reports and immunisation records
- ☐ Recent passport-sized photograph (35mmW x 50mmH)
- ☐ Application fee

## FOR OFFICE USE ONLY

Assessment #1	<input type="checkbox"/> English <input type="checkbox"/> Mathematics <input type="checkbox"/> Other _____			
Date of Assessment		Score	Pass?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Assessment #2	<input type="checkbox"/> English <input type="checkbox"/> Mathematics <input type="checkbox"/> Other _____			
Date of Assessment		Score	Pass?	<input type="checkbox"/> Yes <input type="checkbox"/> No

### OPTIONAL INTERVIEW

Interviewer	
Interview Date	
Remarks	

### PRINCIPAL'S OFFICE

Decision	<input type="checkbox"/> Accepted <input type="checkbox"/> Accepted on Waiting List <input type="checkbox"/> Conditional Offer <input type="checkbox"/> Rejected
Remarks	
Name	
Signature	
Date	